

Suggested text for the Guarantor's application letter:

On behalf of [school name] I would like to apply for [number] School memberships for Wellington City Libraries. The Cardholder details are listed below.

I confirm that, on behalf of the school, I will act as Guarantor for this/these library memberships, and take responsibility for the correct use of the cards and payment of fees, and any lost or damaged books.

I confirm that I have read and understood the Terms and Conditions and correct use of the School cards, and acknowledge that use of the cards may be limited or revoked if these rules are breached.

The cardholders are:

Teacher Name

Classroom Name

- 1.
- 2.
- 3.
- 4.
- 5.

Guarantor Name: _____

Job title: _____

Contact phone: _____

Contact email: _____

Sign and date: _____